

**MINUTES OF A REGULAR MEETING OF THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK HELD NOVEMBER 17, 2014**

A Regular Meeting of the Lower Alloways Creek Township Committee was held on Aug November 17, 2014 with Mayor Timothy W. Bradway calling the meeting to order at 7:30 p.m.

STATEMENT OF NOTICE GIVEN

The Township Clerk read the following statement.

This is a Regular Meeting of the Township Committee of the Township of Lower Alloways Creek being held in compliance with the "Open Public Meetings Act" N.J.S.A. 10:4-6. To insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which any business affecting them is discussed or acted upon. Advance written notice of this meeting was given by way of an Annual Notice, which was filed with the Lower Alloways Creek Township Clerk, forwarded to the South Jersey Times, posted on the Township's Website and the Bulletin Board in the lobby of the Lower Alloways Creek Township Municipal Building in compliance with said Act.

FLAG SALUTE Mayor Bradway led in the Flag Salute.

ROLL CALL OF COMMITTEE

Present: Mr. Breslin, Mr. Palombo, Mrs. Pompper, Mr. Venable, and Mayor Bradway **Absent:** None

OTHERS IN ATTENDANCE:

Also in attendance were -8- (eight) members of the Public and Lewis Fogg, Public Works Foreman; David Sowers, Director of Public Safety ; George Rosenberger, Solicitor and the Township Clerk Ronald L. Campbell Sr.

APPROVAL OF AUDITED VOUCHERS

Motion (Pompper, Venable) that all properly audited vouchers be paid.

The motion to pay properly audited vouchers passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, and Bradway

Nays: none Abstain: none Absent: none

MONTHLY REPORTS TO THE COMMITTEE

The Mayor requested that the minutes reflect that the October 2014 Monthly Reports to the Township Committee have been received from the following Departments and are on file with the Clerk: Police Department, Municipal Court, Tax Collector, Sewer Collector, Construction Office, Engineer, Animal Control and Finance.

APPROVAL OF THE MINUTES

Motion (Pompper, Venable) to approve the Regular and Closed Session Minutes of the Meeting held October 21, 2014.

Mr. Breslin noted that the Minutes of the October 21 meeting should reflect that he voted no on Resolution 2014-120, one place the vote is shown by numbers (3-1-1) which is correct, but then in the vote tally, I (Mr. Breslin) am shown as voting yes, when I did indeed voted no. Mr. Breslin also asked that two word misspellings be corrected (witch -> which & Taker -> Tanker) and that the minutes only reflect that Mr. Venable (under Committee Reports) asked that the BPU complaint form be put in the November Newsletter, as it has been on the Website for well over a year.

Both the original maker of the motion to approve the minutes and the seconder, agreed to the changes, to the Regular Meeting Minutes of October 21, 2014.

The motion to approve the Regular Meeting Minutes as amended and the Closed Session Minutes of the Meeting held October 21, 2014, passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, and Bradway

Nays: none Abstain: none Absent: none

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RESOLUTIONS

Motion (Pompper, Venable) for Resolution 2014-125 A Resolution authorizing Transfers in the 2014 Current Budget in the amount of \$ 102,000.00

RESOLUTION 2014-125

A RESOLUTION AUTHORIZING TRANSFERS IN THE 2014 BUDGET CURRENT OPERATING FUND IN THE AMOUNT OF \$102,000.00.

WHEREAS, the Chief Financial Officer of the Township of Lower Alloways Creek has found it necessary to recommend that Transfers be made within the Current Operating Fund of the 2014 Budget of the Township of Lower Alloways Creek on November 17, 2014 in the amount of \$102,000.00 ; and,

WHEREAS, the State of New Jersey authorizes under N.J.S.A. 40A:4-58, the transforming of funds from one line item to another during the last two (2) months of the current budget fiscal year, by a resolution adopted by a two-thirds (2/3) vote of the full membership, except that no transfers may be made from an appropriation outside the CAP to an appropriation within the CAP; and,

WHEREAS, the Township Committee of the Township of Lower Alloways Creek does concur with the Chief Financial Officers recommendation to make such Transfers as follows:

FROM:		
Postage		\$1,000.00
Audit Services		\$10,000.00
Road Dept S/W		\$10,000.00
Recycle S/W		\$4,000.00
Lunch Program S/W		\$2,000.00
Electricity		\$30,000.00
Street Lighting		\$3,000.00
Sewer O/E		\$10,000.00
Social Security		\$32,000.00
	TOTAL	\$102,000.00
TO:		
Telephone		\$3,000.00
Road Dept O/E		\$10,000.00
Sanitation S/W		\$4,000.00
Group Insurance		\$79,000.00
Garage O/E		\$6,000.00
	TOTAL	\$102,000.00

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek, no less than 2/3 of the full voting Committee affirming, that these transfers be made on November 17, 2014 in accordance with N.J.S.A. 40A:4-58 in the 2014 Budget Current Operation fund as follows:

BE IT FURTHER RESOLVED THAT, a copy of this resolution be forwarded to the CFO, Kevin Clour.

The motion for Resolution 2014-125, authorizing Transfers in the 2014 Current Budget in the amount of \$ 102,000.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2014-126 A Resolution authorizing the advertisement for the receipt of bids for Electrical Services.

RESOLUTION 2014-126

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR THE RECEIPT OF BIDS FOR ELECTRICAL SERVICES.

WHEREAS, the Township Committee of the Township of Lower Alloways Creek desires to procure the services a certified electrician, and;

WHEREAS, the Township Committee does authorize the Purchasing Agent to write bid specifications for securing the services of a certified electrician to perform work for the Township as needed.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Lower Alloways Creek that it does authorize the advertisement for the receipt of bids for Electrical Services by the Township Purchasing Agent.

The motion for Resolution 2014-126, authorizing the advertisement for the receipt of bids for Electrical Services passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, and Bradway
Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) for Resolution 2014-127 A Resolution awarding a contract to Williams Auto Parts for the supplying of Vehicle Parts, at their cost plus 15%.

RESOLUTION 2014-127

A RESOLUTION AWARDING A CONTRACT TO WILLIAMS AUTO PARTS OF SALEM, NEW JERSEY FOR THE SUPPLYING OF VEHICLE PARTS FOR THE PERIOD BEGINNING JANUARY 1, 2015 THROUGH DECEMBER 31, 2016 AT THEIR COST PLUS 15% FOR A CONTRACT VALUE OF APPROXIMATELY \$ 22,000.00

WHEREAS, the Township Committee of the Township of Lower Alloways Creek has need for a stable supply of vehicle parts to maintain its fleet of vehicles, and;

WHEREAS, the Township Committee had previously authorized the Township Purchasing Agent to solicit bids for the supplying of Vehicle Parts and bids were received and opened on the day & time specified in the Vehicle Parts bid specifications, and;

WHEREAS, Williams Auto Parts submitted the one and only proposal for the supplying of Vehicle Parts, and;

WHEREAS, the Township Purchasing Agent has recommended awarding a contract to Williams Auto Parts of Salem, New Jersey for the supplying of Vehicle Parts for the period beginning January 1, 2015 through December 31, 2016 at their cost plus 15%.

WHEREAS, the Township Purchasing Agent has or will certify that funds are available for this purpose in the current and in succeeding years budgets.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does hereby award a contract to Williams Auto Parts of Salem, New Jersey for the

Nays: none Abstain: none Absent: none

Ordinance 2014-11, an ordinance to revise the Village Residential boundaries and adopt a Zoning Map that reflects those changes.

No one from the Public had any comments.

Motion (Pompper, Venable) for final adoption of Ordinance 2014-11, an ordinance to revise the Village Residential boundaries and adopt a Zoning Map that reflects those changes.

AN ORDINANCE TO REVISE THE TOWNSHIP VILLAGE RESIDENTIAL ZONING BOUNDARIES AND ADOPT A ZONING MAP THAT REFLECTS THOSE CHANGES

WHEREAS, the Land Use Board has recommended revisions to the zoning map so that certain undersized lots are reclassified to be included in the VR (Village Residential) area.

Block 54 Lots 2, 3, 6, 7, 8, and 9

This Ordinance, which was introduced for First Reading on October 21, 2014 shall be published by Title in the News of South Jersey and placed on the Township's Bulletin Board and official website giving notice of said Public Hearing as required by Law.

Final: November 17, 2014

COMMITTEE MEMBER	MOVE	SECOND	YES	NO	ABSTAIN	ABSENT
MR. BRESLIN III			Y			
MR. PALOMBO			Y			
MRS. POMPPER	M		Y			
MR. VENABLE		S	Y			
MAYOR BRADWAY			Y			

Ordinance 2014-12 An ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing appropriations in the amount of \$120,000.00 for the resurfacing of Alloways Creek Neck Road.

Mayor Bradway opened the meeting to a Public Hearing on Ordinance 2014-12

No one from the Public had any comments.

Mayor Bradway closed the Public Hearing on Ordinance 2014-12.

Motion (Bradway, Venable) for final adoption of Ordinance 2014-12, an ordinance amending the Capital Budget of the Township of Lower Alloways Creek and authorizing appropriations in the amount of \$120,000.00 for the resurfacing of Alloways Creek Neck Road.

ORDINANCE 2014-12

AN ORDINANCE AMENDING THE CAPITAL BUDGET OF THE TOWNSHIP OF LOWER ALLOWAYS CREEK AND AUTHORIZING CAPITAL APPROPRIATIONS IN THE TOTAL AMOUNT OF \$120,000.00 FOR THE PURPOSE OF RESURFACING ALLOWAYS CREEK NECK ROAD.

BE IT ORDAINED BY THE, Township Committee of the Township of Lower Alloways Creek (not less than two-thirds of all the members thereof affirmatively concurring) as follows:

Section 1. **\$120,000.00** is hereby appropriated from the Capital Improvement Fund for the purpose of the resurfacing of Alloways Creek Neck Road and hereby added to previous appropriations under Ordinance 2012-06 (\$470,000.00).

Section 2. The Capital budget of the Township of Lower Alloways Creek is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies herewith. Detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services shall be on file with the Clerk and available there for public inspection.

Section 3. This ordinance shall take effect as provided by the law.

Public Hearing on this Ordinance shall be on Monday November 17, 2014 at 7:30 p.m., at the Municipal Building, 501 Locust Island Road, Hancock's Bridge, New Jersey.

This Ordinance which was introduced for First Reading on October 21, 2014 shall be published by Title in the South Jersey Times and placed on the Township's Bulletin Board and official website giving notice of said Public Hearing as required by Law.

Final: November 17, 2014

COMMITTEE MEMBER	MOVE	SECOND	YES	NO	ABSTAIN	ABSENT
MR. BRESLIN III			Y			
MR. PALOMBO			Y			
MRS. POMPPER	M		Y			
MR. VENABLE		S	Y			
MAYOR BRADWAY			Y			

OLD BUSINESS: Mr. Venable asked the Committee how they wanted to proceed with the Leisure Arms Units, now that everyone on the Waiting List has refused the available vacant unit. After some discussion it was the consensus, that information pertaining to the signing up for the Leisure Arms Waiting List would be put into the January Newsletter.

Mr. Breslin asked Mr. Fogg about the letter received from the NJDEP regarding the water test results and abatement plan at Leisure Arms, Mr. Fogg stated that the issue was being handled by Mr. Lynch.

NEW BUSINESS:

JIF Insurance representative David Strout spoke to the Committee about the Joint Insurance Fund and its Safety program, relating to the Committee information about what the goal of the program is (minimize injuries and time off of work because of injuries). Mr. Strout complimented Lance Kaufmann the Township's Safety Coordinator on his job of organizing documents and reports as well as running the quarterly Safety Meetings. Mr. Strout stated that the Township will have been in the JIF for three years, has a very low loss ratio and should start to receive dividends from surplus funds.

Motion (Pompper, Venable) to approve the 2015 Online Payment Agreement and the Finance &Tax Collection Software maintenance agreements with Edmonds & Associates, Inc. at a total cost of \$ 8,429.00.

The motion to approve the 2015 Online Payment Agreement and the Finance &Tax Collection Software maintenance agreements with Edmonds & Associates, Inc. at a total cost of \$ 8,429.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve the purchase of a snowplow and accessories from Intercon Truck Equipment at a cost of \$ 11,579.00.

The motion to approve the purchase of a snowplow and accessories from Intercon Truck Equipment at a cost of \$ 11,579.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Breslin, Venable) to approve the purchase of Fire Hose for the Fire Department from Nat Alexander at a cost of \$ 5,480.00.

The motion to approve the purchase of Fire Hose for the Fire Department from Nat Alexander at a cost of \$ 5,480.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Breslin, Venable, Pompper, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve the purchase of a Computer Server and updated software to serve as the computer to house the finance, tax collector and utility collector programs under state contract price at a cost not to exceed \$4000.00.

The motion to approve the purchase of a Computer Server and updated software to serve as the computer to house the finance, tax collector and utility collector programs under state contract price at a cost not to exceed \$4000.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo, and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to purchase 100 tons of ice control road salt from Cargill, Inc. of Olmsted, Ohio at a cost of \$ 6,734.00 (67.34 /ton).

The motion to purchase 100 tons of ice control road salt from Cargill, Inc. of Olmsted, Ohio at a cost of \$ 6,734.00 (67.34 /ton) passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Breslin, Venable) to approve a six Month's leave of absence as requested by Virginia Coffin (Senior Transportation Van Driver).

The motion to approve a six Month's leave of absence as requested by Virginia Coffin (Senior Transportation Van Driver) passed a vote of the Township Committee as follows: 3-2

Ayes: Breslin, Palombo, and Venable

Nays: Pompper, Bradway Abstain: none Absent: none

Motion (Pompper, Venable) to approve the repairs to truck #9 (coolant leak) by Giles & Ransome at a cost of \$3,862.35.

The motion to approve the repairs to truck #9 (coolant leak) by Giles & Ransome at a cost of \$3,862.35 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Pompper, Venable) to approve the purchase of Tables & Chairs for the Ambulance Squad from Mity Lite at a cost of \$3,202.27.

The motion to approve the purchase of Tables & Chairs for the Ambulance Squad from Mity Lite at a cost of \$3,202.27 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Venable, Bradway) to approve the purchase of a 12 X 24 A Frame garage for the Ambulance Squad from Smick's Lumber at a cost of \$ 4,975.00.

The motion to approve the purchase of a 12 X 24 A Frame garage for the Ambulance Squad from Smick's Lumber at a cost of \$ 4,975.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Motion (Venable, Pompper) to approve the purchase and installation of a HVAC Unit at Leisure Arms Unit A-3 by AutoCon at a cost of \$ 4,250.00.

The motion to approve the purchase and installation of a HVAC Unit at Leisure Arms Unit A-3 by AutoCon at a cost of \$ 4,250.00 passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

CORRESPONDENCE None

REPORTS TO THE COMMITTEE & COMMITTEE REPORTS

Public Works Mr. Fogg reported that Fralinger Engineering informed him that the resurfacing of Alloways Creek Neck Road Section II would begin this week.

Public Safety Mr. Sowers reported that the new Part Time Police Officer is doing well. Mr. Sowers reported that he is looking into a new Police Department sign.

Mr. Sowers stated that he has ordered Ebola suits for his department and that the suits could be used for other types of issues.

Mr. Sowers reported that corridor patrols have been increased to co-inside with the outage.

Fire: no report

Mrs. Pompper stated that many people (Robbie Hill, Danny Mitchell) have contributed to the success of the Log Cabin over the past year. Mrs. Pompper stated that there have been some new donations (1931 Farmall tractor) and contributors (Fellow from Woodbury and Pete Shestakoff) and visitors have increased for the year. In addition many have found the Log Cabin through its Facebook ® Page.

Mr. Breslin, Mr. Palombo, Mr. Venable and Mayor Bradway had no further comments.

PUBLIC COMMENT No one from the Public indicated that they wished to make any comments.

CLOSED SESSION

Motion (Breslin, Venable) to convene into a Closed Session of Business 8:05 pm

RESOLUTION 2014- 128 A RESOLUTION FOR A CLOSED SESSION

BE IT RESOLVED, by the Township Committee of the Township of Lower Alloways Creek that a portion of the meeting of the Township Committee be closed to the public to enable the Township Committee to discuss, and where appropriate, take action concerning the following matter(s) as permitted by N.J.S.A. 10:4-12:

____ 3. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____ 4. Any collective bargaining agreement, or the terms and conditions, which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

____ 7. Any pending or anticipated litigation or contract negotiation other than in (4) above in which the public body is, or may become a party. Any matter falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

More specifically, the matter to be discussed involves the following:

A. Personnel – Police Department

BE IT FURTHER RESOLVED, that the matters discussed will be available for public inspection

A. At such time the matter is concluded

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that this Closed Session is expected to continue for 15 (fifteen) Minutes and that further business by the Committee will take place at its conclusion.

The motion for the Closed Session of Business passed a vote of the Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

Mr. Venable participated in the first item of business of the Closed Session only and there after removed himself from the room.

Motion (Pompper, Venable) to come out of the Closed Session of business. 8:12 pm

The motion to come out of the Closed Session of Business passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

BUSINESS AFTER CLOSED SESSION

Mr. Sowers spoke with the Committee about a concern the Department has about transporting children the Police Vehicles. The Department may not have the proper child seats and they do not really fit into the plastic back seats of the new vehicles. The Department has in the past transported clients to a county women's shelter, but other arrangements will need to be made as it is not practical with the new vehicles or the proper child seats and training. Mr. Rosenberger will write a letter advising the Department of his opinion of this matter.

Motion (Pompper, Venable) for Resolution 2014-128, a resolution to offer employment to Jared Evan Adkins as a Part-Time Police Officer.

RESOLUTION 2014-129

A RESOLUTION TO OFFER EMPLOYMENT TO JARED EVAN ADKINS AS A PART-TIME POLICE OFFICER

WHEREAS, the Township of Lower Alloways Creek is in need of a Part-Time Police Officer; and,

WHEREAS, the Director of Public Safety has made a recommendation that Jared Evan Adkins be hired as a Part-Time Police Officer.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Lower Alloways Creek does offer employment to Jared Evan Adkins for the position of Part-Time Police Officer at the rate of \$20.00/hr.

BE IT FURTHER RESOLVED that Jared Evan Adkins first paid day of employment on the job, be considered his hired date, if he so accepts the Township Committee's offer of employment as a Part-Time Police Officer.

BE IT FURTHER RESOLVED that employment be contingent on passing a pre-employment physical, drug testing as set forth by the Lower Alloways Creek Personnel Policies and completion of any conditions set forth by Police Department Regulations and the Public Safety Director.

The motion for Resolution 2014-128, a resolution to offer employment to Jared Evan Adkins as a Part-Time Police Officer passed a vote of the Township Committee as follows: 5-0

Ayes: Pompper, Venable, Breslin, Palombo and Bradway

Nays: none Abstain: none Absent: none

ADJOURNMENT

Motion (Breslin, Palombo) to adjourn the meeting at 8:20 p.m.

The motion to adjourn the meeting passed unanimously.

Minutes of the November 17, 2014 Meeting were approved at a meeting held December 16, 2014

ATTEST:

LOWER ALLOWAYS CREEK TOWNSHIP

Ronald L Campbell Sr. Clerk

By: _____
Mayor, Timothy W. Bradway